Kalamazoo Concert Band
Meeting Minutes
September 29th, 2025 at 7:00 pm
Location: Kalamazoo Christian High School (In-Person) and Zoom (Virtual Option)
Recorder: Laurajane Van Niman

Present (In-Person): Mike Grear (President), Laurajane Van Niman (Secretary), Sara Dawson (Board Member), Josiah Solis (Board Member), Larry Ellis (Board Member), Michael McMinn (Board Member), Nick lavagnilio (Vice President), Ken Mohney (Board Member), Susan Carter (Board Member), Michael Andres (Treasurer)
Attended Virtually:
Absent:
Professionals Present: Tom Evans (Conductor), Shirley Manders (Business Manager), Brian Shetterly (Assistant Conductor)

Meeting was called to order at 7:00 pm by Mike Greer

1. Revision of Agenda and Additions (Mike Grear)
    - Mike Grear called the meeting to order at 7:00 pm.
    - There were no revisions or additions made to the agenda.
2. Secretary's Report (Laurajane):
    - The minutes from the August 2025 Meeting were reviewed.
    - Mike M. made a motion that we approve the minutes and Nick l.. seconded the motion. Motion carried to approve the minutes from the August 25th meeting.
3. President's Report (Mike Grear):
    - Discussions continue with Scott Boerma for the February Concert.
4. Treasurer's Report (Michael Andres):
    - Mike M. made a motion to approve the August 2025 Treasurer's Report and Josiah S. seconded the motion. Motion carried to approve the August 2025 Treasurer's Report.
5. Business Manager's Report (Shirley Manders):
    - Worked with KRESA on printing materials for the Holiday Concert
    - Attended a meeting with Adams on the billboards for the Holiday Concert
    - 1100 tickets have been reserved so far for the Holiday Concert.
    - KRESA has been notified we will no longer be using their building for our Board Meetings. We will now be holding our meetings at Kalamazoo Christian High School.
    - October Concert - Concert needs have been shared with Chenery and the rest of the October Concert details have been handled.
    - Holiday Concert - Contract has been sent to Ethan Fegan who is replacing Chris Haas on the music arrangements.
    - Mike M. has filled out the parade application and the entry fee was paid this month.
    - Liability insurance certificates have been paid for and distributed to Chenery, Miller Auditorium, Western School of Music, K. Christian, and KRESA for our one meeting there.
    - We are fully enrolled in the Benevity Fund
6. Finance Committee (Mike Grear):
    - Josiah and Ken have sent emails to potential sponsors and are awaiting replies.
    - Josiah has applied for a Rotary Grant to help fund the new website.
7. ProMotion Committee (Susan Carter):
    - ProMotion Committee Report
    - Ken Mohney made a motion to approve the cost of $2000 to purchase WKZO AM Radio advertisements for our December Concert as presented by Susan Carter. Laurajane Van Niman seconded the motion. Motion carried. A discussion was had to try and negotiate for $1500.
8. Small Groups (Brian Shetterly.):
    - There will be a Rotary Club performance.
    - On October 28th, a small group will be playing at the Three Rivers Amphitheater Ribbon Cutting Performance.

- Numerous events are coming up over the next few weeks.

9. Musical Director's Report (Tom Evans):
    - See attached KCB Conductor's Report
10. Assistant Conductor's Report (Brian Shetterly):
    - See attached KCB Assistant Conductor's Report
11. Other Topics:
    - The Section Leader job description was shared. Susan Carter made a motion to accept the Section Leader job description as presented. Larry Ellis seconded the motion. Motion carried.
    - Tom will email the job description to the Section Leaders.
    - Susan Carter requested that we discuss the Top 5 concerns from the Band Meeting at our next Board Meeting.
12. Board Meeting adjourned at 8:20pm. Larry Ellis made a motion to adjourn our meeting and Mike Andres seconded the motion. Motion carried.

Meeting adjourned at 8:20 pm.

Next Board Meeting will be on Monday, October 27th, 2025 at Kalamazoo Christian High School at 7:00 pm.

Recorded By: *Laurajane Van Niman*
KCB Board Secretary

Approved on____09/29/2025_____