Kalamazoo Concert Band
Meeting Minutes
October 27th, 2025 at 7:00 pm
Amended on November 17th, 2025 to include where the small groups are playing.
Location: Kalamazoo Christian High School (In-Person) and Zoom (Virtual Option)
Recorder: Laurajane Van Niman

Present (In-Person): Mike Grear (President), Laurajane Van Niman (Secretary), Sara Dawson (Board Member), Josiah Solis (Board Member), Michael McMinn (Board Member), Nick lavagnilio (Vice President), Ken Mohney (Board Member), Susan Carter (Board Member), Michael Andres (Treasurer)
Attended Virtually:
Absent: Larry Ellis (Board Member)
Professionals Present: Tom Evans (Conductor), Shirley Manders (Business Manager), Brian Shetterly (Assistant Conductor)

Meeting was called to order at 7:00 pm by Mike Greer

1. Revision of Agenda and Additions (Mike Grear)
    - Mike Grear called the meeting to order at 7:00 pm.
    - There were no revisions or additions made to the agenda.
2. Secretary's Report (Laurajane):
    - The minutes from the September 2025 Meeting were reviewed.
    - Ken made a motion that we approve the minutes and Mike M. seconded the motion. Motion carried to approve the minutes from the September 25th meeting.
3. President's Report (Mike Grear):
    - Mike brought a resume for a new Board Member that is not a band member. His name is Jim Medsker. He is Mike Grear's Brother-In-Law. This will be a 2 ½ year term.
    - Susan Carter made a motion to consider Jim Medsker for our vacancy. Nick l. Seconded the motion. Motion carried.
4. Treasurer's Report (Michael Andres):
    - All members have paid their dues per Shirley Manders.
    - September 2025 Treasurer's Report
    - Josiah made a motion to approve the September 2025 Treasurer's Report and Mike M. seconded the motion. Motion carried to approve the September 2025 Treasurer's Report.
5. Business Manager's Report (Shirley Manders):
    - Our Chenery concert was well received and the KCB performance was awesome! There were 350 in attendance and $188.00 was received in donations.
    - We added information on the small groups, sponsorship opportunities and the Benevity Fund to the programs.
    - The billboards for the December concert will go up on November 10th and ryn for four weeks on South Westnedge, Gull Road, Stadium Drive and East Kalamazoo Avenue.
    - Shirley will turn in the completed seating for 1400 - 1500 attendees on Friday to Miller Auditorium for the Holiday Concert. She will continue to seat people through November 17th. After the 17th, Miller will do the seating.
    - Shirley will be meeting with Josiah, Tom, and Mike G.this week to start looking at 2026 guest artist possibilities. We should have a decision by the November meeting.
    - Seber Tabs with bill.com is operating correctly.
    - Invoice from Ethan Fegan is $3148.00. Josiah made a motion to pay Ethan in the amount of $3148.00. Susan seconded the motion. Motion carried to pay Ethan $3148.00.
    - Sarah Hill will be our photographer for our December Concert.
    - Shirley will be processing a contract for Jennifer Roberts who is our February Concert guest artist.
    - 2026 - 2027 Concert dates are as follows:
        - October 24th (Dress Rehearsal - October 22nd)
        - February 27th (Dress Rehearsal - February 25th)

    - April 18th at 3:00pm (Dress Rehearsal - April 15th)
6. Finance Committee (Mike Grear):
    - Josiah and Mike G. are working on the Kalamazoo Community Foundation Grant Application now that we have received the sponsorship invitation.
    - Josiah applied for $2,000 from the Rotary Club for our website.
    - Ken and Dave Groendyke met to go over the sponsorship program. Dave will start to share this information with his contacts.
    - Susan met with the Oshtemo Rotary Club. Possible donors might come out of this. They are very interested in possibly sponsoring the Youth Soloist Competition.
    - 15 people are interested in being a WMU Student In Resident for our February Concert (2026). Mike M. made a motion that we consider having more than one Student In Resident for our February Concert. Josiah seconded the motion. Motion carried that we consider having more than one Student In Resident for our February Concert.
7. ProMotion Committee (Susan Carter):
    - ProMotion Committee Report
8. Small Groups (Brian Shetterly.):
    - Shirley has agreed to be our Small Groups Coordinator.
    - A small group played at the Three Rivers Band Shell Ribbon Cutting.
    - The small groups continue to perform throughout the area.
    - The Brass Quintet will be playing at our Holiday Concert.
    - The Fab 5 will be playing at our February Concert.
    - The Sax Quartet will be playing at our April Concert.
9. Musical Director's Report (Tom Evans):
    - See attached KCB Conductor's Report
    - Tom is meeting with the Kruger Brothers on Tuesday and will be checking on what Christmas Music they will be performing at our December Concert.
10. Assistant Conductor's Report (Brian Shetterly):
    - Brian reported that our October concert was outstanding and that all of our conductors did an outstanding job. Fettig would like to come back sometime.
    - Brian thanked all of those individuals that supported him and gave him guidance throughout the October Concert cycle.
    - Brian was thrilled with the opportunity to conduct the October Concert.
11. Other Topics:
    - We have made progress on our Top 5 items for the All Band Meeting.
    - We discussed the importance of having an All Band Meeting every year.
    - We discussed the importance of continuing to schedule social gatherings for the band.
    - Mike A. suggested we have Assistant Section Leaders.
    - Sarah brought up the Band App for communicating with the band.
    - Brian brought up a member's health/safety issue that was brought to him by several band members.. Tom will follow-up on this concern.
12. Our Regular Board Meeting adjourned at 8:41pm. Ken made a motion to adjourn our meeting and Mike Andres seconded the motion. Motion carried.

Meeting adjourned at 8:41 pm.

Susan Carter made a motion that we go into a Closed Session Meeting. Josiah seconded the motion. Motion carried. The subject of the Closed Session was employee contracts. Susan Carter made a motion to come out of our Closed Session Meeting at 9:15 pm. Sara seconded the motion. Motion carried.

Next Board Meeting will be on Monday, November 17th, 2025 at Kalamazoo Christian High School at 7:00 pm.

Recorded By: *Laurajane Van Niman*

KCB Board Secretary

Approved on_____10/27/2025_____