Kalamazoo Concert Band
Meeting Minutes
November 17th, 2025 at 7:00 pm
Location: Kalamazoo Christian High School (In-Person) and Zoom (Virtual Option)
Recorder: Laurajane Van Niman

Present (In-Person): Mike Grear (President), Laurajane Van Niman (Secretary), Sara Dawson (Board Member), Josiah Solis (Board Member), Michael McMinn (Board Member), Nick lavagnilio (Vice President), Ken Mohney (Board Member), Susan Carter (Board Member), Larry Ellis (Board Member), Jim Medsker (Board Member)
Attended Virtually:
Absent: Michael Andres (Treasurer), Brian Shetterly (Assistant Conductor)
Professionals Present: Tom Evans (Conductor), Shirley Manders (Business Manager)

Meeting was called to order at 7:01 pm by Mike Greer

1. Revision of Agenda and Additions (Mike Grear)
    - Mike Grear called the meeting to order at 7:01 pm.
    - There were no revisions or additions made to the agenda.
2. Secretary's Report (Laurajane):
    - The minutes from the October 2025 Meeting were reviewed.
    - Ken made a motion that we approve the minutes as revised and Josiah seconded the motion. Motion carried to approve the minutes from the October 2025 Meeting as revised.
3. President's Report (Mike Grear):
    - Mike introduced our new Board Member, Jim Medsker. He comes to us with a vast amount of experience and connections in the community.
4. Treasurer's Report (Shirley Manders):
    - November 2025 Treasurer's Report
    - Josiah made a motion to approve the November 2025 Treasurer's Report and Mike M. seconded the motion. Motion carried to approve the November 2025 Treasurer's Report.
5. Business Manager's Report (Shirley Manders):
    - Holiday Concert tickets should be mailed the week of November 22nd.
    - All ticket requests have been turned over to Miller Auditorium. There were around 1600 requested.
    - The billboards for the December concert are up and will run for four weeks on South Westnedge, Gull Road, Stadium Drive and East Kalamazoo Avenue.
    - Mike G., Tom and Shirley met with Miller staff to discuss the needs of the Kalamazoo Concert Band. It was very productive.
    - Photographer for the December concert will talk with Susan to see what pictures are needed.
    - The April 18th, 2027 date is on hold at this time at Chenery. Our second choice is April 24th, 2027. Shirley will let us know what date we will need to go with.
6. Finance Committee (Josiah and Ken):
    - The Community Foundation Application has been submitted
    - Josiah is working on the grant application for the 2026 - 2027 December Concert through the Irving Gilmore Foundation.
    - Josiah would like to apply for a Dalton Grant For Future Tech and Marketing needs..
    - Mike G. gave an update on the WMU Student Program. We will have a string bass player and a trumpet player join us for the February Concert and all of our rehearsals for this concert. Mike G. and Jim will be contacting WMU and Mercantile Bank to see if they would like to sponsor this program. The cost will be $1200.
7. ProMotion Committee (Susan Carter):
    - The new website is up and running. There are some pages that still need to be added. New pictures need to be added as well.
    - Mark Ehle would like to volunteer his time to build an archive file for our website.

- Joan's contract will be ongoing. Susan Carter made a motion to accept the contract proposal to include paying Joan up to $2500 in the 2026 calendar year. Mike M. seconded the motion. The motion was carried to accept the contract proposal to include paying Joan up to $2500 in the 2026 calendar year.
- Nick will be the Board Representative to be trained on and given admin privileges for the website.
- The WKZO Ad/email blast starts next week for the Kruger Brothers concert.
- The parade promotion will be on 11/22 from 10:30 - 12:30 pm. We need help. We need Board Members to walk.
- 30 plus members of GLAMA took seats for the Kruger concert.

8. Small Groups (Mike M.):
    - The Brass Quintet will be playing in Vicksburg, in the Holiday Parade, at the KIA, and at a Retirement Party.
    - The Trombone Group is playing on 12/7.
9. Musical Director's Report (Tom Evans):
    - See attached KCB Conductor's Report
10. Assistant Conductor's Report (Mike G.):
    - KCB Assistant Director's Report
11. Other Topics:
    - Keystone Solutions Group has offered their Conference Room for our Board meetings beginning in March 2026. This new meeting place will allow us to have access to the wifi and a better way to access our ZOOM link as well. The new location will be at 6387 Technology Avenue, Kalamazoo, MI, 49009.
12. Our Regular Board Meeting adjourned at 8:33pm. Ken made a motion to adjourn our meeting and Mike M. seconded the motion. Motion carried.

Meeting adjourned at 8:33 pm.

Susan Carter made a motion that we go into a Closed Session Meeting at 8:33 pm. Mike M. seconded the motion. Motion carried. The subject of the Closed Session was employee contracts. Larry Ellis made a motion to come out of our Closed Session Meeting at 8:45 pm. Sara seconded the motion. Motion carried.

The next Board Meeting will be on Monday, January 26th, 2026 via ZOOM at 7:00 pm.

Recorded By: *Laurajane Van Niman*
KCB Board Secretary

Approved on_____11/17/2025_____