Kalamazoo Concert Band
Meeting Minutes
March 23rd, 2026 at 7:00 pm
Location: Keystone Solutions
Recorder: Laurajane Van Niman

Present (Virtually): Mike Grear (President), Laurajane Van Niman (Secretary), Sara Dawson (Board Member), Michael McMinn (Board Member), Nick lavagnilio (Vice President), Susan Carter (Board Member), Larry Ellis (Board Member), Jim Medsker (Board Member), Ken Mohney (Board Member)
Absent: Michael Andres (Treasurer), Josiah Solis (Board Member), Shirley Manders (Business Manager),
Professionals Present: Tom Evans (Conductor), Brian Shetterly (Assistant Conductor)

Meeting was called to order at 7:05 pm by Mike Greer

1. Revision of Agenda and Additions (Mike Grear)
    - Mike Grear called the meeting to order at 7:05 pm.
    - There were no revisions or additions made to the agenda.
2. Secretary's Report (Laurajane):
    - The minutes from the February 2026 Meeting were reviewed.
    - Larry made a motion that we approve the minutes and Nick seconded the motion. Motion carried to approve the minutes from the January 2026 Meeting.
3. President's Report (Mike Grear):
    - Mike G. and Susan met with Joan on storage for KCB documents on our website. It was determined that a better option would be to find an online file service to store them on. Mike will explore options.
    - Librarian interviews were conducted on March 18th. Two candidates were interviewed.
        - Our new librarian is Serena Solis. Susan made a motion to hire Serena Solis as our librarian and commit Bob Smith to digitize our music library and build a system for distribution and training Serena. Ken seconded the motion. The motion carried. She will work with Marcia and Dale as they finish up their time as librarians. Her official start date will be when fall music organization and distribution begins.
        - Bob Smith wants to digitize our music library. He will also assist Serena in distributing music digitally beginning with the fall concert.
        - It was also decided that we will give the band members a chance to offer feedback on digital distribution.
4. Treasurer's Report (Mike Grear):
    - Mike G. presented Mike A.'s report in his absence.
    - The 2026-2027 proposed budget needs to be approved at the April meeting.
    - Current Fiscal Year Report:
        - Donations are currently at $57,767.00, which is 5% over our projected budget amount - great news!
        - Grants are 91% (9% short) of the projected budget amount
        - Total income is .05% over projected budget amount.
        - Total expenses are approximately $30,000 less than the projected budget amount, meaning the organization did not spend as much as it had planned.
        - These amounts will fluctuate every season due to unexpected gains or losses, such as gaining a new concert sponsor, or having to purchase music for a guest artist.
    - Jim made a motion to accept the January 2026 Treasurer's Report. Mike M. seconded the motion. Motion carried.
5. Business Manager's Report (Shirley Manders):
    - We are currently spending approximately $650 per concert to send postcards to donors/non-donors before each concert. Do we want to continue this practice? After discussing it, the Board decided that we would like to continue to send the postcards out.
    - A roster issue was brought up. Currently, those who pay dues are on the roster for the entire season. Non-paying members are not on the roster and therefore, are not in the program. Susan made a motion

that the KCB Program Roster will reflect the performers on the stage. Members not playing will not be listed. Nick seconded the motion. Motion carried. This will be added to our Board Policies.

- Marketing has been ongoing for the April Concert.
- We have an 18 x 24 poster to display in the lobby for the Kalamazoo Community Foundation.
- The Donor mailings should be going out the week of May 20th.
- Shirley has met with Mike G. and ike A. regarding our budget proposal for the 2026 - 2027 fiscal year.
- Josiah and Shirley are working on the Dorothy U Dalton Foundation grant.
- Shirley is working with Paul Sizer on the mugs and pin order. Hoping to have these by the April concert. Water bottles, stickers and clings should be available in the next two months.
- Shirley has sent in the matching funds report to Gilmore per the Admin Support Grant. This qualifies us to receive an additional $4,000.

6. Finance Committee (Mike Grear):
   - The Sponsorship Committee will be meeting in April.
   - Mike G. and Tom will be meeting with Scott Boerma again to tweak the .WMU Student Program.
7. ProMotion Committee (Susan Carter):
   - ProMotion Committee Report
   - Mike G, asked Susan to make a list of our marketing efforts, materials, etc….

8. Small Groups (Mike M.):
   - The Sax Group performed last week and they will be playing at the April Concert.
   - The Fab 5 will be playing in May and June.
   - The other two small groups are rehearsing.
9. Musical Director's Report (Tom Evans):
   - See attached **KCB Conductor's Report**
   - For the October 24th, 2026 concert we will need to pay Chris Bradley $1,000 and give an honorarium to the Kalamazoo Community Chorale.
   - For the February concert we will need to pay The Great Lakes Circus too.
10. Assistant Conductor's Report (Brian Shetterly):
    - Brian would like to request that the KCB hire Ron DiSalvio to perform Paris Montmartre on his Musette Accordion. He has requested $100 per service for 2 rehearsals and the concert for a total of $300. Susan made a motion that we pay Ron DiSalvio $300 and Ken seconded it. Motion carried.
    - Brian has asked Nick to once again poll the band on participation in the Summer Series.
    - The program for the Summer Series has been set. Dale and Marcia have had it for a couple of weeks so they can get the music ready to be handed out at the All Band Meeting.
    - Rehearsals for the Summer Series will be May 28, June 4 and June 18. Concerts are June 7 (Bronson Park at 4:00) and June 20 (Three Rivers Amphitheater at 3:00)
    - Brian sent invitations out to the YSC Performers to join us for the last piece and encore at the April 18th concert. They will be asked to attend the dress rehearsal and the concert.
    - Rehearsals with Allysa Eder, the YSC winner will be on April 9 and 16.
11. Other Topics:
    - It was suggested to move our May Board Meeting to June 1st because there will be only 3 weeks between our April meeting and our May meeting due to Memorial Day. Jim made a motion to move our meeting to June 1st. Sara seconded the motion. Motion carried.
    - We are not playing at Kindleburger this year and have gotten a formal apology.
    - It was suggested that our small groups should perform next summer (2027) at small venues where the full band is too big.
    - Brian is concerned about our FaceBook page. There have been several posts that are not appropriate that have been posted by outside sources. What can we do about this? Can we approve posts? The Board will look into it.
12. Our Board Meeting adjourned at 8:47pm. Mike M. made a motion to adjourn our meeting and Sara seconded the motion. Motion carried.

Meeting adjourned at 8:47 pm.

The next Board Meeting will be on Monday, April 27th, 2026 at Keystone Solutions at 7:00 pm. Keystone Solutions is located at 6387 Technology Avenue, Suite F, Kalamazoo, MI.

Recorded By: *Laurajane Van Niman*
KCB Board Secretary

Approved on____03/23/2026_____