Kalamazoo Concert Band
Meeting Minutes
June 22nd, 2026 at 7:00 pm
Location: Keystone Solutions
Recorder: Laurajane Van Niman

Present (In-Person): Mike Grear (President), Laurajane Van Niman (Secretary), Sara Dawson (Board Member), Michael McMinn (Treasurer), Josiah Solis (Vice President), Anne Gaertner (Board Member)
Present (Virtually): Wendy Patton Leino (Board Member), Michael Andres (Board Member), Susan Carter (Board Member)
Absent: Ken Mohney (Board Member), Jim Medsker (Board Member)
Professionals Present: Tom Evans (Conductor), Shirley Manders (Business Manager), Brian Shetterly (Assistant Conductor)

Meeting was called to order at 7:01 pm by Mike Greer

1. Revision of Agenda and Additions (Mike Grear)
    - Mike Grear called the meeting to order at 7:05 pm.
    - There were no revisions or additions made to the agenda.
2. Secretary's Report (Laurajane):
    - The minutes from the May 2026 Meeting were reviewed.
    - Mike M. made a motion that we approve the minutes with the amendment to be made stating there was a motion made by Susan. Anne seconded the motion and the motion carried regarding the $75 increase to our membership dues beginning with the 2026 - 2027 season and Sara seconded the motion. Motion carried to approve the minutes from the May 2026 Meeting with the amendment stated above.
3. President's Report (Mike Grear):
    - Mike G. is continuing to work with Google Workspace For Non-Profits to see if they will meet our needs for online document storage. Google Workspace For Non-Profits is free.
4. Treasurer's Report (Shirley):
    - There was not an updated report for this month due to vacations. The April and May bills are paid. Seber Tans has to get caught up.
5. Business Manager's Report (Shirley Manders):
    - We are three weeks into June and we are receiving donations as a result of our outreach materials.
    - The Bronson Park Concert was well received with an audience just over 500. We had 257 people attend our Three Rivers Concert which is the most we have ever had in Three Rivers.
    - A printer/scanner has been purchased for the librarian.
    - Sponsorship materials have been updated.
    - PNC is all set with Mike M. as our treasurer.
    - A new email has been set up for our Business Manager.
6. Finance Committee (Mike Grear):
    - There was nothing new to report at this time.
7. ProMotion Committee (Susan Carter):
    - Worked on updating the website and correcting malfunctions in audio files.
    - Determined to again participate with Encore for the Arts edition in August.
    - The concert season brochure is finished.
8. Small Groups (Mike M.):
    - The Brass Group played at the Beer Garden recently. They are working on new music and adding new people.
    - The Fab 5 will be playing at the Constantine Township Library on 6/30.. They will be taking July and August off.
    - The Trombone Group is on hiatus at this time.
9. Musical Director's Report (Tom Evans):
    - Miscellaneous:

        - Congratulations to Brian Shetterly, the KCB, Brian VanToll and Ron DiSalvio for a fantastic summer concert series. A truly first-rate performance was given by all.
        - Meeting with Scott Boerma, Mike Grear and Jim Rojeski on July 14th to review the WMU Internship Program implemented last February.
    - October 24: America's Story at 250 Years:
        - Scanning of the music for the October concert has begun for the digital distribution to our membership
        - We will be giving Honorariums to our guest artists for the October concert.
    - December 4: All Spruced Up with the Terry Lower Trio featuring Lana Hoffman:
        - Sent Lana Hoffman a list of commercially available tunes for solo voice and band.
    - February 27: Under the Big Top with the Great Lakes Circus:
        - Sent Katherine Rodge, co-owner of the Great Lakes Circus a long list of music to consider for their portion of the show
        - Shirley will begin working on negotiations/contracts for the February concert.
    - April 18: Reflections and Fanfares:
        - No report at this time.
10. Assistant Conductor's Report (Brian Shetterly):
    - The Summer Series went very well and the soloists were outstanding!
11. Other Topics:
    - Laurajane suggested the Board provide pieces of plexiglas for the summer concerts to help keep our music from blowing away and it would help with turning pages, etc… We will continue to discuss this as we plan for the next Summer Series.
    - Laurajane discussed the Membership Registration process and the need for the form to be updated on the website before it can be sent out. Laurajane will send the updated information to our website manager, Joan.
    - We revisited the motion on the table from our last meeting in regards to our membership dues. Brian suggested we raise the dues to $75 with the stipulation that if a member cannot afford the $75, they can reach out to Shirley Manders and we will take care of the dues. We do not want to lose anyone because of the dues amount. At our last meeting, Susan made a motion to raise our dues to $75. Anne seconded the motion. The motion carried on 6/22/2026 to increase the dues to $75.
    - There will be a Board Retreat on Monday, August 24th, 2026.
        - Mike G. and Josiah will put together an agenda.
        - The Retreat will take place from 6:30 - 7:30 pm. The Regular Board Meeting will take place at 7:30 - 8:30 pm.
12. Our Board Meeting adjourned at 8:06pm. Josiah made a motion to adjourn our meeting and Sara seconded the motion. Motion carried.

Meeting adjourned at 8:06 pm.

The next Board Meeting will be on Monday, August 24th, 2026 at Susan Carter's house, 3918 Cricket Lane 79008 in Parkview Hills at 7:30 pm.

Recorded By: *Laurajane Van Niman*
KCB Board Secretary

Approved on_____06/22/2026_____