Kalamazoo Concert Band
Meeting Minutes
June 23rd, 2025 at 7:00 pm
Location: KRESA (In-Person) and Zoom (Virtual Option)
Recorder: Laurajane Van Niman

Present (In-Person): Mike Grear (President), Laurajane Van Niman (Secretary), Susan Carter (Board Member), Sara Dawson (Board Member), Josiah Solis (Board Member), Michael Andres (Treasurer), Larry Ellis (Board Member), Michael McMinn (Board Member)
Absent: Nick lavagnilio (Vice President), Ken Mohney (Board Member)
Professionals Present: Tom Evans (Conductor), Shirley Manders (Business Manager), Brian Shetterly (Assistant Conductor)

Meeting was called to order at 7:00 pm by Mike Greer

1. Revision of Agenda and Additions (Mike Grear)
    - There were no revisions or additions made to the agenda.
2. Secretary's Report (Sara):
    - The minutes from the May 2025 Meeting were reviewed.
    - Susan Carter made a motion to approve the minutes. Josiah Solis seconded the motion. Motion carried to approve the May 2025 Meeting Minutes.
3. President's Report (Mike Grear):
    - Mike and Tom will be meeting with Scott from WMU in a couple of weeks about the Fellowship Program.
4. Treasurer's Report (Mike Andres):
    - We are waiting on the April and May financial statements.
    - Mike will give us an update at August's Board Meeting.
5. Business Manager's Report (Shirley Manders):
    - Shirley shared several positive comments she received from our donors about the 2024 - 2025 Season.
    - We have received about $10,000 from donors at this point in the year which is about average.
    - Contracts are needed for individuals contracting with us for musical arrangements and performances. Shirley will reach out to Jim R about this.
    - Mike G. and Shirley will be meeting with the Miller staff on the 26th to discuss issues we are requesting improvements on.
    - Shirley is continuing to work with Paul Sizer on graphics needed for the 2025 - 2026 Season.
    - Shirley is continuing to work with Joan VanSickler on updates for the website.
    - Mike G. and Shirley will be meeting with Neil Jansen at Chenery Auditorium to talk about our needs for our upcoming season.
    - The Donor Letter will be going out in August about our Holiday Concert.
    - Holiday Parade and Kindelberger contracts are in.
6. Finance Committee (Mike Grear):
    - Donor and Sponsorship opportunities have been created and will begin for the 2025 - 2026 season.
    - Mike G. shared the updated Donation Opportunities and Benefits Sheet. Susan Carter made a motion to approve the different tiers and their descriptions. Josiah Solis seconded the motion. The motion carried.
    - Susan Carter suggested that Ken Mohney be in charge of the Sponsorship Program. Laurajane agreed to talk to Ken about it.
    - Josiah will create a flyer advertising the Sponsorship Program
    - Larry Ellis suggested having directions for the KCB Board and KCB Members on how to promote the Sponsorship Program..
7. ProMotion Committee (Susan Carter):
    - Susan Carter talked to Doug and we can share our music on the website because it is our website which means we are not violating any copyright laws..
    - Joan VanSickler presented our new demo website. In addition to the demo site, it was also shared that there has been a Mobile/Tablet upgrade as well. The total cost for the upgraded KCB Website and Mobile/Tablet upgrade is $1868 ($52 per hour). This is the non-profit rate. Mike M. made a motion that

we approve the cost of $1868 in order to move forward with the KCB Website and Mobile/Tablet updates. Larry Ellis seconded the motion. The motion carried.

- Krueger Brothers will have an updated picture for our Holiday Concert Billboard. The Kruger Brothers will be doing an Outreach Program with Portage Northern while they are here.

8. Small Groups (Mike M.):
    - Josiah Solis will now be coordinating the Small Groups so that we know when and where they are performing and can promote them.
    - By our August meeting, we want to know what KCB Small Group is playing before each concert.
9. Musical Director's Report (Tom Evans):
    - See attached KCB Conductor's Report
10. Assistant Conductor's Report (Brian Shetterly):
    - See attached KCB Assistant Conductor's Report
11. Other Topics:
    - We tabled talking about the All Band Meeting Top 5 until the August Meeting.
    - We discussed the Attendance Policy. Section Leaders will be responsible for sending an email after the 2nd absence and notifying Tom after the 3rd absence. Weather absences will not count against the two allotted absences. We tabled a vote on this until the August Meeting.

Meeting adjourned at 8:39 pm.

(Mike M. motioned that the meeting be adjourned and Sara D. seconded the motion. Motion carried.)

Next Board Meeting will be on Monday, August 25th, 2025 at Kalamazoo Regional Service Agency at 7:00 pm.

Recorded By: *Laurajane Van Niman*

KCB Board Secretary

Approved on_____8/25/2025_____