Kalamazoo Concert Band
Meeting Minutes
January 26th, 2026 at 7:00 pm
Location: Virtual Meeting on Zoom
Recorder: Laurajane Van Niman

Present (Virtually): Mike Grear (President), Laurajane Van Niman (Secretary), Sara Dawson (Board Member), Josiah Solis (Board Member), Michael McMinn (Board Member), Nick lavagnilio (Vice President), Ken Mohney (Board Member), Susan Carter (Board Member), Larry Ellis (Board Member), Jim Medsker (Board Member), Michael Andres (Treasurer)
Absent: Brian Shetterly (Assistant Conductor)
Professionals Present: Tom Evans (Conductor), Shirley Manders (Business Manager)

Meeting was called to order at 7:08 pm by Mike Greer

1. Revision of Agenda and Additions (Mike Grear)
    - Mike Grear called the meeting to order at 7:01 pm.
    - There were no revisions or additions made to the agenda.
2. Secretary's Report (Laurajane):
    - The minutes from the November 2025 Meeting were reviewed.
    - Ken made a motion that we approve the minutes and Josiah seconded the motion. Motion carried to approve the minutes from the November 2025 Meeting as revised.
3. President's Report (Mike Grear):
    - Mike sent us copies of the KCB Board Policies and Requirements. He would like each Board Member to look them over before our next Board Meeting.
    - We are advertising and actively looking for a new KCB Librarian.
4. Treasurer's Report (Michael Andres):
    - Donations increased by $4,895.00 from November to December. We are only $766.00 shy of our budgeted goal of $55,000 for the fiscal year.
    - Member dues stand at $4,250.00 (85 members paid). We budgeted for $4,000.00 (80 members).
    - Income from small groups increased by $600.00 from November to December.
    - Total expenses are higher than total income by $44,135.48, however the amount of total expenses does include December concert costs, including artist, hall rental, arrangements, etc…
    - A discussion was about paper checks vs. electronic checks when paying our contractors. Mike A. would like us to move to electronic checks moving forward.
    - Susan made a motion to approve the December 2025 Treasurer's Report and Jim seconded the motion. Motion carried to approve the December 2025 Treasurer's Report.
5. Business Manager's Report (Shirley Manders):
    - Donations following the Kruger Brothers concert are just over $5,000.00.
    - Our scheduled concerts for the 2026 - 2027 season are as follows:
        - October 24, 2026 at Chenery at 7:00 pm (Dress Rehearsal will be on October 22, 2026)
        - December 4, 2026 at Miller Auditorium at 7:00 pm. (Dress Rehearsal will be on December 3, 2026)
        - February 27, 2027 at Chenery at 7:00 pm (Dress Rehearsal will be on February 25, 2027)
        - April 18, 2027 (Sunday) at Chenery at 3:00 pm (Dress Rehearsal will be on April 15, 2027)
6. Finance Committee (Mike Grear):
    - Mike will set up a Finance Committee Meeting and a Budget Committee Meeting so that the 2026 - 2027 Budget can be approved at the April 2026 Board Meeting.
    - The Irving Foundation Application is in.
    - Josiah and Ken will meet to start seeking sponsorships for next year.
    - Keystone Solutions Group is sponsoring our February Concert and The Kalamazoo Community Foundation will be sponsoring our April Concert featuring our Youth Soloist.
7. ProMotion Committee (Susan Carter):
    - **Promotion Committee Report**
    - Joan will be on all emails requesting updates to the website.

8. Small Groups (Susan):
    - Fab 5 will be playing Constantine Township in June, at some Retirement Living Centers, and on February 28th they will be playing in the lobby before our concert
    - The saxes small group will be playing before our concert in April.
    - Mike M.'s small group played in the parade, at the KIA, in Vicksburg and at the United Methodist Church.
9. Musical Director's Report (Tom Evans):
    - See attached **KCB Conductor's Report**
    - Tom felt the December concert was hugely successful!
    - Due to potential for bad weather, Tom requested we add a rehearsal to this cycle on Monday, February 16, 2026. We will only use this rehearsal if we need it. It will not count against the attendance policy. Josiah made a motion to add a rehearsal to Monday, February 16th if it is needed. Mike A, seconded the motion. The motion carried that we will add a rehearsal to Monday, February 16, 2026 if it is needed.
    - Bryan VanToll will play a sax solo in the April Concert in addition to our Youth Soloist.
    - We are going to table the Section Leaders Job Description until next year.
10. Assistant Conductor's Report:
    - Brian was absent so no report was given.
11. Other Topics:
    - Marcia and Dale have created a document for everything they do for the next KCB Librarian. It was discussed that we may need to provide equipment and/or supplies for the next Librarian.
    - Mike A, suggested adding to the Attendance Policy a section about "Adding a Rehearsal per Conductor/Board's Discretion."
12. Our Board Meeting adjourned at 8:14pm. Susan made a motion to adjourn our meeting and Sara seconded the motion. Motion carried.

Meeting adjourned at 8:14 pm.

The next Board Meeting will be on Monday, February 23rd, 2026 via ZOOM at 7:00 pm.

Recorded By: *Laurajane Van Niman*
KCB Board Secretary

Approved on_____01/26/2026_____