Kalamazoo Concert Band
Meeting Minutes
August 24th, 2026 at 8:15 pm
Location: Susan Carter's House
Recorder: Laurajane Van Niman

Present (In-Person): Mike Grear (President), Laurajane Van Niman (Secretary), Sara Dawson (Board Member), Michael McMinn (Treasurer), Josiah Solis (Vice President), Anne Gaertner (Board Member), Wendy Patton Leino (Board Member), Susan Carter (Board Member), Ken Mohney (Board Member), Jim Medsker (Board Member)
Present (Virtually):
Absent: Michael Andres (Board Member)
Professionals Present: Tom Evans (Conductor), Shirley Manders (Business Manager), Brian Shetterly (Assistant Conductor)

Meeting was called to order at 8:15 pm by Mike Greer

1. Revision of Agenda and Additions (Mike Grear)
    - Mike Grear called the meeting to order at 8:15 pm.
    - There were no revisions or additions made to the agenda.
2. Secretary's Report (Laurajane):
    - The minutes from the June 2026 Meeting were reviewed.
    - Ken M.made a motion that we approve the June 2026 Minutes. Sara D. seconded the motion. The motion carried to approve the June 2026 Minutes.
    - A membership update was given by Laurajane. At the time of the meeting we had 82 members registered. Once the Google Form had been created for the membership application, the process went smoothly and members are continuing to register.
3. President's Report (Mike Grear):
    - Mike G. and Tom met with Scott Boerma and they will meet again in the fall to finalize the details for having a WMU student perform and practice with us at our February concert.our area.
    - Mike gave an update on the KCB website. He explained how our website manager was seriously injured during the July 3rd storm that went through our area. Due to the extent of her injuries, she has been unable to continue to work on the website at this time. The Executive Board made the decision to hire an emergency website manager until the end of the year. Josiah made a motion to hire BonnieMeaux for up to 8 hours a week through the end of the calendar year. Mike M. seconded the motion. The motion carried to hire Bonnie Meaux.
    - Mike also shared how Mark Ehle has been helping us with the website until we were able to hire Bonnie Meaux. He was a huge help in getting things done for us! Susan made a motion to give Mark an honorarium of $100 in the form of a gift card. Sara seconded the motion. The motion carried.
    - Susan made a motion that we donate $200 to Joan's Go Fund Me to show our support for her recovery. Wendy seconded the motion. The motion carried. Joan is our website manager.
    - Mike G. also discussed how we will take bids for website managers at the end of the year.
4. Treasurer's Report (Mike M.):
    - Mike shared an update on the bills that have been paid. Susan made a motion that we approve the June 2026 Treasurer's Report. Anne seconded the motion. The motion carried.
5. Business Manager's Report (Shirley Manders):
    - Zhang's is sponsoring our October concert!
    - Membership dues are being paid and Holiday concert tickets are starting to come in too.
    - There was a meeting with Chenery about our February concert. This is going to be a huge concert for us. We are going to need a couple of sponsors for this and promotion is a top priority for this concert.
    - The August mailing to donors is happening now.
6. Finance Committee (Mike Grear):
    - The meeting with the Great Lakes Circus organization that was held at Chenery went well. We are now waiting to hear from the Great Lakes Circus organization for their quote. Josiah made a motion to spend up to $4,000 for the Great Lakes Circus, Wendy seconded the motion. The motion carried.

7. ProMotion Committee (Susan Carter):
    - Print material designs are in the works for all four concerts.
    - ProMotion brochure done and available for distribution..
    - Donor letter with Holiday flyer and ticket request is in the mail.
    - Moved billboards a step closer with Adams. We are awaiting possible sponsor before we finalize our design.
    - Ads for season overall in Good News, Encore, and on the placemats in Nina's Cafe. The cost was $940.
    - NowKalamazoo sponsorship is reserved for four concerts. The initial payment was $1500.
    - Due to Mark Ehle's hard work and the hiring of a new web designer, our website has been updated and is working correctly.
    - All band members will be receiving a 65th Anniversary mug and pin at our first rehearsal.
8. Small Groups (Mike M.):
    - The Brass Group will be playing September at Old School and some private events.
9. Musical Director's Report (Tom Evans):
    - Miscellaneous:
        - Sent a note to the city of Kalamazoo regarding the lack of trees and grass in front of the Bronson Park Bandshell thereby pushing the audience to the sides with no one in front of the performing artists. They wrote back and said they would consider my request for next year's budget. Fingers crossed.
        - Brian and I have a TV interview on September 3 rd to review and discuss the February concert, "The Great American Songbook".
        - Had a follow up meeting with Jim, Mike, and Scott Boerma regarding the KCB-WMU internship program. Summary: good first start/had some bumps/will continue
    - October 24: America's Story at 250 Years:
        - Met a few times with the Chenery Auditorium staff, Jackie Stilger (KCC director), Tina Gortner (accompanist for the KMC), Shirley M., and Mike G. to discuss details surrounding the October concert
        - The Chenery staff believes they can fit the 80+ members of the KCB and the combined choirs of 115 for a total of nearly 200 people on stage. It'll be tight but they believe it is doable.
        - I am having a short meeting tomorrow, Tuesday, August 25 th , with Jackie and Eric (director of the KMC) to discuss logistics and distribute copies of the choral parts
        - Will meet on Wednesday, August 26 th with our librarian, Serena to discuss the distribution process, pick up the conductor's scores, and to discuss the December program.
        - Have begun working on the pre-show PowerPoint presentation
    - December 4: All Spruced Up with the Terry Lower Trio featuring Lana Hoffman:
        - Lana has decided on "Everybody's Waiting for the Man with the Bag" and will decide on two more tunes soon for her first half of the program
        - Currently working on the remainder of the December program.
    - February 27: Under the Big Top with the Great Lakes Circus:
        - Met twice with members of the Great Lakes Circus at Chenery Auditorium to discuss logistics and to observe the setting up pf the aerial rigging to determine feasibility and to circumvent any unforeseen problems prior to the Feb. 25 th dress rehearsal
    - April 18: Reflections and Fanfares:
        - No report at this time.
10. Assistant Conductor's Report (Brian Shetterly):
    - Summer concerts were outstanding! We had great crowds at both venues. A big thank you to the band for all of their hard work and dedication towards making Summer 2026 a big success.
    - We need to start looking for someone to take over the YSC duties with the goal of having a new chair in place for 2027 - 2028. Brian is retiring from the position but will be happy to chair for this year. Once we have a new chair in place, Brian would like to continue in the capacity of one of the adjudicators. Brian will provide the new chair with a timeline of duties and all pertinent documents needed as well as continued assistance as needed. Susan asked Brian to write up a job description.

- Due to several things, our summer guests did not get paid until recently. We had originally agreed to pay Ron DiSalvio $100 per service. Due to him missing a rehearsal, Brian informed Ron he would be paid $200. Ron was quite disappointed in that because of his travel costs so Brian paid him $100 out of his own pocket. Josiah made a motion to reimburse Brian his $100. Anne seconded the motion. The motion carried.

11. Other Topics:
    - The digital music distribution was discussed. Serena Solis and Bob Smith have created a system for this. Section Leaders were sent the music and asked to distribute it electronically to their sections. There were some hiccups along the way with some sections. Serena will come to the first rehearsal with equipment to spot print music for anyone that might need music still.
12. Our Board Meeting adjourned at 9:10pm. Ken made a motion to adjourn our meeting and Sara seconded the motion. Motion carried.

Meeting adjourned at 9:10 pm.

Prior to the start of our Regular Board Meeting, the Board conducted its first Board Retreat. The Board Retreat began at 6:30 pm. The purpose of the Retreat was for the KCB Board to become familiar with our bylaws, Board responsibilities and roles, and Board expectations.

The next Board Meeting will be on Monday, September 28th, 2026 at Keystone Solutions at 7:00 pm.

Recorded By: *Laurajane Van Niman*
KCB Board Secretary

Approved on_____08/24/2026_____