Kalamazoo Concert Band
Meeting Minutes
August 25th, 2025 at 7:00 pm
Location: KRESA (In-Person) and Zoom (Virtual Option)
Recorder: Laurajane Van Niman

Present (In-Person): Mike Grear (President), Laurajane Van Niman (Secretary), Sara Dawson (Board Member), Josiah Solis (Board Member), Larry Ellis (Board Member), Michael McMinn (Board Member), Nick Iavagnilio (Vice President), Ken Mohney (Board Member)
Attended Virtually: Susan Carter (Board Member)
Absent: Michael Andres (Treasurer)
Professionals Present: Tom Evans (Conductor), Shirley Manders (Business Manager), Brian Shetterly (Assistant Conductor)

Meeting was called to order at 7:00 pm by Mike Greer

1. Revision of Agenda and Additions (Mike Grear)
    - Mike Grear called the meeting to order at 7:00 pm.
    - There were no revisions or additions made to the agenda.
2. Secretary's Report (Laurajane):
    - The minutes from the June 2025 Meeting were reviewed.
    - Mike M. made a motion that we approve the minutes and Ken M. seconded the motion. Motion carried to approve the minutes from the June 23rd meeting.
    - Laurajane will be taking over the Membership position.
3. President's Report (Mike Grear):
    - The PNC account will be taken care of this week.
4. Treasurer's Report (Shirley Manders):
    - We are working on the Year End Report.
    - Larry Ellis made a motion to approve the July 2025 Treasurer's Report and Mike M. seconded the motion. Motion carried to approve the July 2025 Treasurer's Report.
5. Business Manager's Report (Shirley Manders):
    - The Kindleberger Concert was well received as the audience was 550 or more attendees.
    - Gabe Adams (Hoerner Funeral Home) is the person who invites us to play in Three Rivers, again has paid over our agreed fee.
    - The Donor Letter, the Ticket Request Form, the post card with the October Concert on one side and the Holiday Concert on the other side will be mailed on Tuesday, August 26th, 2025.
    - Materials have been ordered for the October Concert.
    - Mike G., Tom, and Shirley met with Neil Jansen at Chenery Auditorium to discuss any issues we believed needed attention and our expectations for the upcoming concert season. Sue Coney, Executive Director of Communications and Marketing attended this meeting. It was a productive meeting, and we believe we will have a smoother experience this year.
    - Shirley proposed purchasing 500 pens from Amsterdam Co. They will be black ink and a rose gold color. The cost is $563.00 Laurajane made a motion to approve the purchase of 500 pens for $563.00. Mike M. seconded the motion. Motion carried to purchase the pens.
    - Our insurance policy premium is due on September 12th. Our policy is with Auto Owners which is under the umbrella of Acrisure. After multiple attempts by Shirley and Auto Owners to contact our insurance agent, Auto Owners suggested we change insurance agents since our current agent did not respond to any attempts made to contact them. Our new insurance agent is John Schurring Agency who were first time donors this past year. We will now pay our premium directly to Auto Owners.
    - KRESA has a new contract for our meeting schedule. They will now charge us $75 per meeting for usage from 6:00 - 9:00pm. We will need to set up the room and return it to the way we found it. They will no longer furnish water for us. They will unlock the door from 6:00 - 6:45 pm and we will not be able to prop the door open. Shirley has only contracted KRESA for our August Meeting. Shirley has inquired at

Kalamazoo Christian High School to see if we can meet monthly there instead. We are waiting to hear back from them.
    - We currently have 91 members registered.
    - We are in the Encore magazine.
    - We need an October photographer. Laurajne made a motion for Josiah to hire a photographer for up to $300.00. Larry Ellis seconded the motion. The motion carried to hire a photographer for up to $300.00.
6. Finance Committee (Mike Grear):
    - Josiah and Ken presented on the Sponsorship Program. Josiah ran a 10 minute exercise and gave us some fundraising talking points. They also talked to us about how the Sponsorship Program would work and how to invite businesses to participate.
    - Tom and Mike G. met with Scott Boerma at WMU. We are going to have a WMU Band Member play with us in our February Concert. We will pay this individual $600 to rehearse and perform with us. This is a pilot program to see how it goes. Ken made a motion to approve paying the WMU Band Member $600. Mike M. seconded the motion. Motion carried.
7. ProMotion Committee (Susan Carter):
    - Concert recordings will be on the Membership Page on our new website. We will need to change the password we currently use to access the Membership Page.
    - Public Media will stream our recorder concerts. This will cost us nothing. This will also be accessible on our Membership Page.
8. Small Groups (Brian Shetterly.):
    - There is nothing new to report this month.
9. Musical Director's Report (Tom Evans):
    - See attached KCB Conductor's Report
10. Assistant Conductor's Report (Brian Shetterly):
    - See attached KCB Assistant Conductor's Report
11. Other Topics:
    - Concert Black Dress Code - The dress code was discussed and it was decided that we would poll the band to see how they feel about the new dress code. Once we have done that, the Board will vote on the new dress code via email. Mike Grear will send out the poll and initiate the vote.The KCB Board voted to approve the Concert Black Dress Code on September 3rd via email.
    - Section Leaders Job Description - We will vote on this at our September Board Meeting.
    - Shirley would like to do a Raffle and sell tickets for $5. Laurajane made a motion to approve having a raffle with $5 tickets. Sara D. seconded the motion. Motion carried.
12. Regular Meeting adjourned at 8:38pm. The Board entered into a Closed Session at 8:38pm.
13. Closed Meeting:
    - We discussed employee contracts.

Meeting adjourned at 8:40 pm.

(Ken M. motioned that the meeting be adjourned and Josiah seconded the motion. Motion carried.)

Next Board Meeting will be on Monday, September 22nd, 2025 at TBD at 7:00 pm.

Recorded By: *Laurajane Van Niman*

KCB Board Secretary

Approved on___8/25/2025_____