



The regular monthly meeting of the Kalamazoo Concert Band was held on Monday, September 23, 2024, 7:00 p.m. at the Kalamazoo Regional Educational Service Agency's (KRESA) building. Virtual option was provided via WebEx. The meeting began with the President in the chair and the Secretary present.

**Present In-Person:** Nick Iavagnilio, Jim Rojas, Dave Gronedyk, Mike McMinn, Josiah Solis, Larry Ellis, Tom Evans (ex-officio), Mike Gear, Robin Dudd, Shirley Manders

**Virtual:** Brian Shetterly (ex-officio)

**Absent:** Bryan VanToll, Michael Andres

**Additional Attendees:** Sara Dawson

Meeting was called to order at 7:03 pm

1. Secretary:
  - a. N. Iavagnilio moved to accept the August minutes. L. Ellis seconded.
2. President:
  - a. N. Iavagnilio formally recommends S. Dawson to the board. M. McMinn seconded.
3. Treasurer:
  - a. M. Andres did not have any updates (indicated via email prior to meeting).
4. Finance Committee
  - a. M. Gear proposed setting up a KCB fellowship to help connect the band with Kalamazoo College and WMU.
    - i. Per M. Gear's suggestion, the board could focus on events that students are required to attend (ex: The First-Year Experience Convocation at Kalamazoo College).
    - ii. Another avenue is to create educational experiences where the board pays the student to perform with the band.
  - b. J. Rojas, S. Ellison, and J. Solis met and discussed applying for the UpJohn grant.
5. Promotion Committee:
  - a. Susan Carter needs access to the calendars. She also requested the appointment of a formal board liaison to the promotion committee.
  - b. There needs to be distribution to the retirement communities in the area.
6. KCB Brass (M. McMinn)
  - a. KCB Brass will be playing on September 28th from 5 to 7 pm and on October 5th.
7. Website (Added Agenda Item)
  - a. J. Solis and R. Dudd will take over Facebook/Instagram. Permissions and access need to be shared.
8. Trombone Quartet (B. Shetterly)
  - a. The quartet will play before the concert in Comstock. They will also perform in Three Rivers.
9. Saxophone (B. VanToll) and Woodwind Quintet (R. Dudd)
  - a. Both groups performed at the United Methodist 100th Anniversary in Parchment.
10. Business Manager (S. Manders)

- a. The auditor logged in 5 times and missed the password; this resulted in a 3-week process to fix.
  - b. Updated donor brochures are put together.
  - c. Comstock saves money, but lacks tables, chairs, and stands for band members. KCB will need people to volunteer and help set up.
    - i. S. Manders has lists of rented items from Comstock Auditorium. Also, the location needed signage for wayfinding.
  - d. The board discussed adding a QR code to the concert program and more directions to the announcement.
  - e. L. Ellis received the membership spreadsheet and will update the roster. This will be shared as a pdf to the board.
  - f. Christmas concert has roughly 900 seats available.
11. Conductor's Report
- a. Good progress with the band on the concert literature.
  - b. T. Evans met with the singers (to perform with the band at the Christmas concert). A tentative program has been created for the concert: "The Most Wonderful Time of the Year."
    - i. He also met with a representative from the WMU Dance Program about a potential future collaboration. Nothing has been set yet, but he feels progress has been made.
    - ii. Ben Gulley cannot do the spring concert. A band member suggested another local singer as a potential candidate.
    - iii. Seven new members need to be included in the master band roster.
12. Assistant Director (B. Shetterly)
- a. The Youth Soloist Competition. His goal is to have the information at schools by October.
13. Mailchimp—mass emails:
- a. The email list will need to be updated.
14. Meeting Adjourned – J. Rojeski, Seconded by M. McMinn.

Meeting Adjourned at 7:55

[Next Board Meeting: **October 28, 2024** at KRESA]

*Robin Dudd*  
Board Secretary  
September 23th, 2024