



The regular monthly meeting of the Kalamazoo Concert Band was held on Monday, May 20, 2024, at 7:30 p.m. at Kalamazoo Regional Educational Service Agency's (KRESA) building, the President being in the chair and the Secretary not being present (Bryan VanToll filled in).

Present: J. Rojeski, M. McMinn, M. Bass, M. Grear, D. Groendyk, N. Iavagnilio, J. Solis, B. VanToll, T. Evans (ex-officio), S. Manders (ex-officio), B. Shetterly (ex-officio)

Absent: M. Andres, R. Dudd, L. Ellis, M. Momotiuk

The meeting was called to order at 7:34pm

1. Meeting Agenda Additions and/or Revisions
 - a. Added two items to miscellaneous: one about concerns about membership, another about discussing meeting times for Board Meetings
2. Secretary Report
 - a. McMinn moved to accept, Grear seconded. Motion passed.
3. President Report
 - a. N. Iavagnilio looked into board terms and have reached out to all new members which ones would be interested in serving on the board terms that are full 3 years and those that willing to take shortened terms (2 years).
 - b. Thursday, October 31st—Halloween Rehearsal. There was discussion about whether we need to look at this.
 - c. Correction to Rehearsal Schedule - February 1st is on the schedule, but is a Saturday; it needs to be taken out. A rehearsal can be added on January 9th. There was discussion and a January 9th rehearsal will be added.
 - d. Discussion of Board Meetings to begin at 7:00pm moving forward.
 - e. Motion by VanToll, seconded by McMinn to make the above calendar changes: Board meetings will be at 7:00pm, remove February 1st 2025 from the band rehearsal schedule, and add January 9th to the band rehearsal schedule. The motion passed.
 - f. J. Rojelski has updated and compiled the list of concerns brought forward at the All-Band Meeting. The compilation will be emailed out to the band membership and ask for comments/questions/feedback.
 - g. Donor letter was sent out.
 - h. 2024-25 Membership Discussion: There is a need for better communication with new members, and better management of the database of who is playing currently, who is receiving information from Tom, who is currently participating during which cycle, etc. The board is looking for someone who can step up and assist in managing the database of people's information.
4. Treasurer Report
 - a. Treasurer not present at the meeting tonight.
 - b. Shirley reported that the next meeting will have our year-end report for everyone to review. April/May and year-end will all be reviewed at the June meeting. Shirley will share the report to the board through email once available.
5. Finance Committee
 - a. J. Rojelski reported that Grear, Solis, Ellis, & Groendyk are willing to serve on the committee and they will get together to discuss and brainstorm. They will report back to the board on what discussions happen.
6. ProMotion Committee

- a. J. Rojelski reported that he and Susan are very happy with the work of the new graphic designer, Paul Sizer. Shirley echoed the praise and ease of working with him. N. Iavagnilio echoed praise of Paul Sizer's work. Paul will design the fliers, programs, and graphics for each concert.
7. Paul Sizer Marketing Designs
- a. See above.
8. Small Groups Report
- a. Brass Quintet (McMinn)
 - i. Mike discussed that he would like to keep the group active and is working to get bar gigs going, nothing much on the docket currently. They will be playing at Growler's game on August 8th.
 - b. Trombone Quartet (Shetterly)
 - i. Brian is considering having some small group activity at the KCB Summer Concert at Kindleberger Park in Parchment.
 - ii. Trombone quartet is rehearsing and awaiting more gig opportunities.
 - c. Saxophone Quartet (VanToll)
 - i. Nothing to report.
 - d. Woodwinds (Dudd)
 - i. R. Dudd not present.
9. Business Manager Report
- a. Shirley reported that she sent an email to cancel the October concert because we are instead using the Comstock Community Theater. There was no response from Chenery to that email.
 - b. We have 528 donors on our list, and 150 non-donors that we send correspondence to. Those donor letters will be going out next week and folks can expect it around June 1.
 - c. We need to make a decision on CDs and what we will be doing, and we need to know by June. J. Rojelski shared his opinion that we should no longer offer CDs. Shirley reported that we lose money on the CDs, there is a minimum order of 35. We sit on a lot of unused CDs.
 - d. Marcia and Dale Working are working tirelessly on the music library, and are doing a wonderful job! Discussion of who should have keys to the library locks – with copies for the Librarian, the Conductor, and one more set for someone perhaps Don O'Donnell.
 - e. Shirley will take the final rehearsal schedule that has been amended tonight and will make sure that K Christian is all set for our rehearsal schedule spaces.
10. Conductor Report
- a. Tom attended the meeting on WebEx and wishes he could join in person.
 - b. He has met with Megan Dooley and Terry Lower quite a bit to nail down some details for the Holiday concert, all seems to be going well.
 - c. Scott Boerma will be guest conductor for October concert to conduct "Bora Bora" with the KCB
 - d. Cara Laurence will hold interviews with Tom on WMUK
11. Assistant Conductor Report
- a. Everything looks good for the Summer Concert series. Percussion membership is a bit low and working to fix that.
 - b. Probably adding 2-3 small group pieces to lengthen the Parchment concert.
 - c. Brian asked if we will be re-doing our Youth Soloist Competition poster with our new graphic designer or not. Short discussion about it.
 - d. Discussion about the Scholarship amount, should it possibly be raised from \$1,000 to \$2,000? There was some discussion at last meeting, but there has not been any action from the board.
12. Website & Facebook
- a. Michele was not present to update. N. Iavagnilio shared that things seem to be in good order and will connect with Michele or Nick with any questions/concerns.

13. Loudness Standards

- a. M. McMinn has a meeting coming up with Miller Auditorium staff, they seem receptive. Will report back.
- 14. Trademark Application
 - a. J. Rojelski is still working on this, will report back with more info later.
- 15. CD Sales and Music Copyrights
 - a. Discussion above in 9c
- 16. Miscellaneous
 - a. QR codes – discussion of where the appropriate places there are to include a QR code. Should they be on the fliers? Online media?
 - b. Discussion of “stand/easel” that Small Groups can use to display at KCB Small Groups with a QR code of the KCB season.
- 17. Board Closed Session
 - a. The board entered closed session at 8:37pm
 - b. The board moved to open session at 8:59pm
- 18. Adjournment
 - a. Board President N. Iavagnilio adjourned the meeting at 8:59pm.

The next meeting is scheduled for Monday, June 24, 2024, at 7:00pm, to be held in-person at KRESA.

Robin Dudd
Board Secretary
Submitted, 20 May 2024